

	State of South Carolina General Services Division Request for Quotes AMENDMENT 1	Solicitation Number Date Issued Procurement Officer Phone E-Mail Address	08-GSD-FM0003 01/18/08 Cindy Mercer (803) 734-3405 cmercerc@gs.sc.gov
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DESCRIPTION: **Provide Custodial Services at Charleston Professional Building**

SUBMIT OFFER BY: **Monday, February 11, 2008 at 11:00 a.m.**

QUESTIONS MUST BE RECEIVED BY: 1/29/2008

NUMBER OF COPIES TO BE SUBMITTED: Original and 2 copies

SUBMIT YOUR OFFER TO THE FOLLOWING ADDRESS:

General Services Division – Facilities Management – Program Support
921 Main Street
Columbia, SC 29201

Conference Type: MANDATORY SITE VISIT Contact: Jeff Spann (Cell phone 803 840-0534) Start Time: 1/28/08 at 11:00 a.m.	Location Charleston Professional Building 8740 North Park Blvd. N. Charleston, SC 29406

I, _____, certify that I have visited the job site on _____
Person(s) attending Date
 accompanied by _____
Signature of person visited

AWARD & AMENDMENTS	The award, this solicitation, and any amendments will be posted at the following web address: http://www.ogs.state.sc.us/OGS/GS-procurement.phtml
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You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.

NAME OF OFFEROR <small>(Full legal name of business submitting the offer)</small>		OFFEROR'S TYPE OF ENTITY: <small>(Check one)</small> <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local) <input type="checkbox"/> Other _____ <small>(See provision entitled "Signing Your Offer".)</small>
AUTHORIZED SIGNATURE <small>(Person signing must be authorized to submit binding offer to enter contract on behalf of Offeror named above.)</small>		
TITLE <small>(Business title of person signing above)</small>		
PRINTED NAME <small>(Printed name of person signing above)</small>	DATE	

Questions & Responses to Request for Quotes #08GSD-FM-0003 Received by 1/29/08

1. Q: What are the current monthly custodial service charges?
R: **\$1,283.16**
2. Q: Regarding the cleaning times, can arrangements be made to be in the building after 7pm or is that a solid time?

R: **No, that is not a solid time. Please call Jeff Spann at 803-840-0534 to make arrangements**
3. Q: Could we discover the current contractor's nightly work times as well as their normally scheduled staffing matrix?

R: **The vendor works 4:00 p.m. to 7:00 p.m.
The vendor has no other employees working with them.**
4. Q: Is the current contractor servicing the facility under the same scope of work as being requested for this renewed contract?

R: **No - In the new contract the vendor is responsible for custodial cleaning products, floor cleaning supplies and equipment.**
5. Q: Is there any preference to the use of green seal chemicals, strippers, waxes or sealers?

R: **No, not unless it becomes a problem for the tenants.**
6. Q: When was the last time the building carpets were cleaned, and will the current contractor be expected to schedule a cleaning prior to the end of their contract period?

R: **The carpets were cleaned the first part of December 2007. There is no scheduled cleaning prior to the end of their contract.**
7. Q: Can we be provided with the square footage of carpet, V.C.T and hard tile including bathrooms?

R: **You will need to call Jeff Spann at 803-840-0534 to schedule a time to measure, if you would like to do so.**
8. Q: Is the total cleanable square footage 20,500?

R: **Yes, that is an approximate square footage of 20,500 feet.**